

INDIANA STRATEGIC PLAN FOR DATA COLLECTION AND ANALYSIS GRANT

Issue	Activity	Responsibility	Timeline	Benchmark	Outcome	Indicator
Improving Court Performance						
	Solicit Membership in Multidisciplinary Task Force	CIP Grants Administrator	April-07	Task Force Formed	Task Force members notified	collaborative efforts from members
	Research existing data sources	CIP Data Analyst	June-07	identification of potential usable data sources prepared for presentation to	Sources of acceptable data identified by collaborative effort	Contacts made with key persons; applicability to desired goal established
	Meet with Task Force	CIP Data Analyst and Grants Administrator	June-07	suggestion of 3-5 pilot counties;	identification of pilot sites of representative demographics	Counties Named
	Assemble Survey Test Group	CIP Data Analyst and Grants Administrator	Jun-07 - Sept-07	Volunteers located	Meeting set	Ongoing Collaboration
Identification of Key Strategic Objectives	Research existing data sources to correlate Strategic Objectives with initial data	CIP Grants Administrator and Data Analyst	April-07 - July-07	initial assessment of targeted court actions	initial realistic goals determined	initial court actions to be reviewed are identified

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Are Courts Fair to All Parties?	First mock data collection project	CIP Data Analyst and Grants Administrator	Aug-07 - Sept-07	Valid questionnaire developed and control assembled	Deployment of mock questionnaire to test group	Test Group survey tool
	Research Strategic Obj (Safety, Due Proc, Timeliness, Permanency)	CIP Data Analyst	August-07	Analysis of 30 FCI Toolkit measures, & 10 NCSC Courtools measures	establishment of proposed timeline requirement to perform survey in Pilot counties	Determination of measures and schedule
	Reinforce meaningful collaboration of Courts, Agency and Stakeholders	CIP Grant's Administrator and CIP Data Analyst and Task Force	ongoing	input and cooperation	support for additional effort of Pilot county personnel to attain better	cooperation with survey goals
Initial Data Collection on Service of Process	Prepare initial Spot Survey on Due Process (adequate time, notice, next steps,	CIP Data Analyst	Aug-07 - Sept-07	Prepare Survey of exiting parties for fairness and respectful treatment.	format and logistics identified	Parties responses collected and summarized
	Initial Spot Survey of Pilot Counties with conventional data	CIP Data Analyst	Jul-07 - Sept-07	Determine contacts;	arrangement to meet with staff of county	staff meeting agenda set and comparison prepared
	Review sample data from Pilot counties compiled from conventional sources	CIP Data Analyst	Sept-07 - Nov-07	report of data error	inconsistencies determined	Data validity determined

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Strategic Objective: Timing of TPR Appeals	Meet with Internal IT representatives	CIP Data Analyst and Grants Administrator	Jul-07 - Nov-07	Determine efficacy and order of case data reports on AS400	schedule of reports to be issued	estimation of resource needed
	Meet with IUPUI Survey Research Center re: TPR case files	CIP Data Analyst	Jul-07 - Aug-07	Determine approach to assessing AS400 data on TPR Appeals	timing and selection of data to review	Sample size set from total 350 cases since 01-01-2000
	Research potential use of <i>Courtools</i> in conjunction with IUPUI	CIP Data Analyst and Contractor	Jul-07 - Nov-07	Measures set for Access and Fairness	Range of terms established	Consensus
	train data collectors on ranges and meanings	CIP Data Analyst and Contractor	Aug-07 - Nov-07	Trained Collectors and Consistent Approach	data collected and submitted	
Strategic Objectives: Time to Permanent Placement	Meet with <i>Fostering Court Improvement</i> representatives	CIP Data Analyst and Grants Administrator	Sept-07 - Dec-07	Reception of Basic Report based on Collaborative data	generation of report	
	Preparation for FCI survey review process and first contract	CIP Data Analyst and Contractor	Dec-07 - Jan-08	Logistics established		

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Strategic Obj: Permanency by adoption re- unification or guardianship	Meet with IUPUI Survey Research Center	CIP Data Analyst	January-08	Identify individual trends by county or court	reports generated	trends indicated if identifiable
	Review data sources for application to objectives	CIP Data Analyst and Contractor	Feb-08 - Apr-08	Determined Sample is reviewed for desired information	data reports developed and verified	Report issued
	Meet with Multi- Disciplinary Task Force	CIP Data Analyst and Grants Administrator	January-08		Disseminate Data	
Strategic Obj: Safety During and After Court Jurisdiction	Determine desired targets, format and timing	CIP Grants Administrator, Data Analyst and Contractor	Mar-08 - Apr-08	select counties and sample		preliminary schedule of reports
	review initial data	CIP Data Analyst and Grants Administrator	Apr-08- May-08	reports in house and to stakeholders	assessment	value determination
Program Evaluation	Strategic Plan Evaluation	CIP Data Analyst	Apr-08 - May-08	Adjustment of Strategic Plan Timeline as required	reports and grant application reviewed	

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	Grant Renewal Application Preparation	CIP Data Analyst	May-08 - Jun-08	evaluation and timeline adjustments	application submitted	Grant Renewal
	Meet with Agency and Stakeholders of First Pilot County	CIP Data Analyst and Grants Administrator	Jun-08 - Aug-08	input from Stakeholders	increased Collaboration	Schedule for cooperative rollout
	Review data from initial spot survey for additional potential collection/reports	CIP Data Analyst and Grants Administrator	Jun-08 - Aug-08	defined parameters		
	Meet with IUPUI Survey Research Center	CIP Data Analyst	Aug-08 - Sep-08	Identify trends	reports generated	identifiable changes in trends
Rollout #1	Plan for in-depth Survey of Pilot Counties via <i>Building a Better Court</i> Toolkit	CIP Data Analyst and Contractor	Aug-08 - Dec-08	successful preparation for Jan-09 Rollout	logistics and material gathered	Survey packages prepared
	Rollout Toolkit Survey in first Pilot County	CIP Data Analyst	Jan-09 - April-09	Collaborative Rollout	onsite data collection	survey packages in use

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	Review and adjust rollout	CIP Data Analyst	Jan-09 - March-09	Data on 16 Toolkit Measures on 4 Strategic Objectives	data collected and submitted for compilation	Consistent reviewable data reports
	Evaluation of Toolkit Data Collection	Task Force, CIP Data Analyst and Grants Administrator	Mar-09 - April-09	identification of successes and areas for potential improvement in 16 specified areas	reports generated	reports on Pilot #2 distributed to Task Force and Executive Committee
	Assess potential for use of JTAC developed database					
Program Evaluation	Strategic Plan Evaluation	CIP Data Analyst	Mar-09 - Jun-09	Adjustment of Strategic Plan Timeline as required		Re-adjusted timelines
	Grant Renewal Application Preparation	CIP Data Analyst	May-09 - Jun-09	evaluation and timeline adjustments	Application Submitted	Grant Renewal
Rollout #2	Plan for survey of Pilot County #2	CIP Data Analyst	Jul-09 - Sept-09	successful preparation for Jan-09 Rollout	logistics and material gathered	Survey packages prepared

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	Rollout Pilot #2	CIP Data Analyst and Grants Administrator	Oct-09 - Dec-09	Collaborative Rollout	onsite data collection	survey packages in use
	Comparison of Survey Results from Pilot County #2 to Pilot County #1	CIP Data Analyst and Grants Administrator	Jan-10 - Feb-10	Multiple source data reports on 16 Toolkit Measures	reports generated	
	Survey Process Review	CIP Data Analyst and Grants Administrator	Mar-10 - May-10			logistical improvements
Rollout #3	Plan for Rollout Pilot #3	CIP Data Analyst and Grants Administrator	Oct-09 - Dec-09	Plan identified	logistics and material gathered	Agreement to Rollout
	Rollout Pilot #3	CIP Data Analyst and Grants Administrator	Jan-10 - Feb-10	Collaborative Rollout	onsite data Collection	Survey tools distributed
	Plan for FCI second contract	CIP Data Analyst and Grants Administrator	Jan-10 - Feb-10			

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	Meet with FCI to coordinate process	CIP Data Analyst	Feb-10 - Mar-10	Contract signed	use of collaborative data	contract
	Planning for comparative data review	CIP Data Analyst and Grants Administrator	Feb-10 - April-10	Assemblage of Multiple Reports	bias, trends, areas of concern and successes noted	compilation report generated
	Comparative review of data reports	CIP Data Analyst, Grants Administrator	Jun-10 - Jul-10	variations demonstrated	possible training areas identified	Training issues
Program Evaluation	Strategic Plan Evaluation	CIP Data Analyst	Mar-10 - Jun-10	Adjustment of Strategic Plan Timeline as required		Re-adjusted timelines
	Grant Renewal Application Preparation	CIP Data Analyst	May-10 - Jun-10	evaluation and timeline adjustments	Application Submitted	Grant Renewal
	Plan for FCI third contract	CIP Data Analyst and Grants Administrator	Jan-10 - Feb-10			

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	Use of Data Collected and Analyzed		Jan-10 - ongoing			
	Assess Additional Counties for targeted data collection	CIP Data Analyst and Grants Administrator	Jul-10 - ongoing			
	Periodic Meetings with Internal IT JTAC and Agency	CIP Grants Administrator and Data Analyst		continued Collaboration		
	Research sources of data for relevance and ease of use	CIP Data Analyst	Jan-11 - ongoing			
	Continuation of Collection Projects as Identified by Task Force	CIP Grants Administrator and Data Analyst	Jun-11 - ongoing			

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Program Evaluation	Strategic Plan Evaluation	CIP Data Analyst	Mar-11 - Jun-11	Adjustment of Strategic Plan Timeline as required		Re-adjusted timelines
	Grant Renewal Application Preparation	CIP Data Analyst	May-11 - Jun-11	evaluation and timeline adjustments	Application Submitted	Grant Renewal